

Teaching STEM Subjects

Step-by-step guide

1. **General information and starting the registration:** use this [link](#)
2. **English language:** choose “English (en)” in the right upper corner of the browser window
3. **Login and registration:**
 - a. Click on “Log in”
 - b. Choose “Registration for external users” and click on “Create new account”
 - c. Click on “Next” in the area down the browser window (two times)
 - d. Agree on the “AGB’s” and the “Datenschutzerklärung”
 - i. Click on “Next” down the browser window
 - e. Fill in the necessary information and click on “Create my new account”
 - f. You will receive a Mail with a link where you can confirm your registration
 - i. Click on the link
 - g. A new window of your internet browser will pop up
 - i. Click on “Continue”
 - ii. An “error message” can pop up. Please ignore it.
 - h. Click on the [University Klagenfurt logo](#) on the left upper corner of the browser window and scroll down to the course “Teaching STEM Subjects”
 - i. Click on “Add to cart”
 - ii. A window will pop up: Again, you will be asked about your agreement on the AGBs and the “Datenschutzerklärung”
 1. Agree on that and click on “Continue”
 2. Click on “Proceed to checkout”
 3. Click on “Checkout”
 4. Click on “Confirm”
 5. Done 😊