**Correct the mistakes and produce a complete formal letter**

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6th of May in 2022

Victoria Howes Phd

Economics Dpt

Vancouver Business School

Canadian walk 2373

vancouver

BC Canada V5P9S8

Dear ms. Victoria

As far as your letter of the April 30 is concerned, I cannot but thank you for your invitation to speak as a keynote speaker at the business Solutions conference which the Vancouver business school organized this November. I am more than happy and so excited to be there and give a talk in the topic of creative innovation for business managers.

This letter is accompanied by a copy of my latest book for your interest.

Can I ask you some questions about the event? Now, that I think about it, it would be convenient if we could arrange a call at a time that is ok for you to discuss all the details.

Finally, I want to confirm that I have sent my proposition and my speaker notes by email to the administrator as asked.

I look forward to your news!!!

Yours faithfully,

J. Monroe

Tr. Consult

Enclosed a copy of creative innovation