**Correct the mistakes and produce a complete formal letter**

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6th of May in 2022

Victoria Howes Phd

Economics Dpt

Vancouver Business School

Canadian walk 2373

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Dear ms. Victoria

As far as your letter of the April 30 is concerned, I cannot but thank you for your invitation to speak as a keynote speaker at the business Solutions conference which the Vancouver business school organized this November. I am more than happy and so excited to be there and give a talk in the topic of creative innovation for business managers.

This letter is accompanied by a copy of my latest book for your interest.

Can I ask you some questions about the event? Now, that I think about it, it would be convenient if we could arrange a call at a time that is ok for you to discuss all the details.

Finally, I want to confirm that I have sent my proposition and my speaker notes by email to the administrator as asked.

I look forward to your news!!!

Yours faithfully,

J. Monroe

Tr. Consult

Enclosed a copy of creative innovation