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| **1st WEEK – 27.10.2023** |
| * Introduction to the Workshop – Getting to know the students * Eclass familiarization – setting the framework * READING: “English for Business Studies” – Unit 1/Management * VOCABULARY: “Check your English Vocabulary for Business and Administration” [pp. 39-43, Recruitment 1-3] * LISTENING & SPEAKING/WRITING: “**SWOT Analysis”, “10 Effective Skills Managers Should Have”** |
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