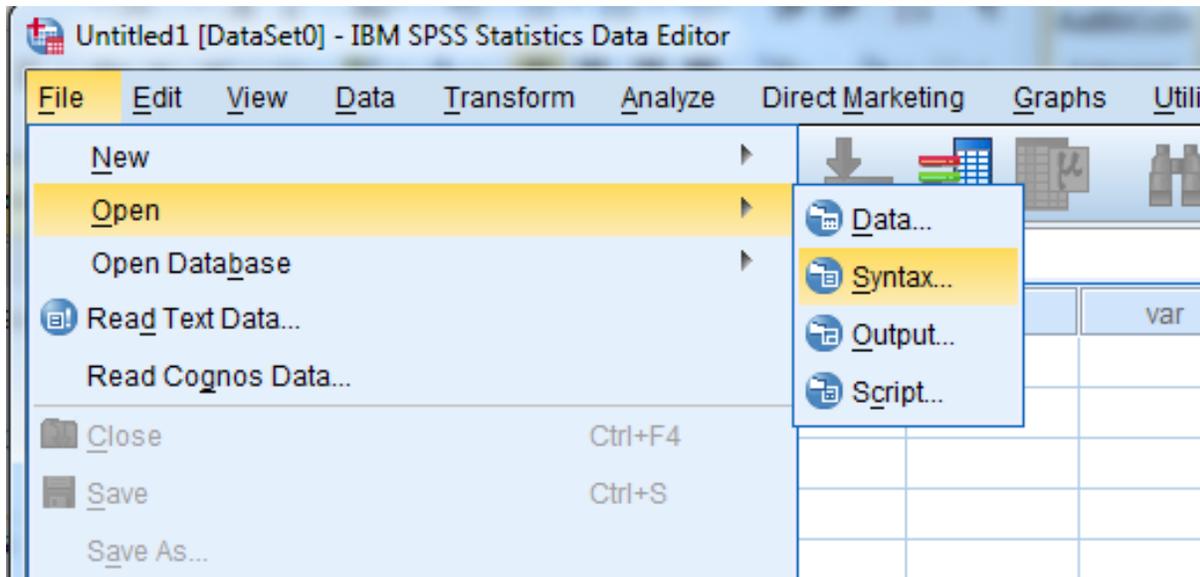
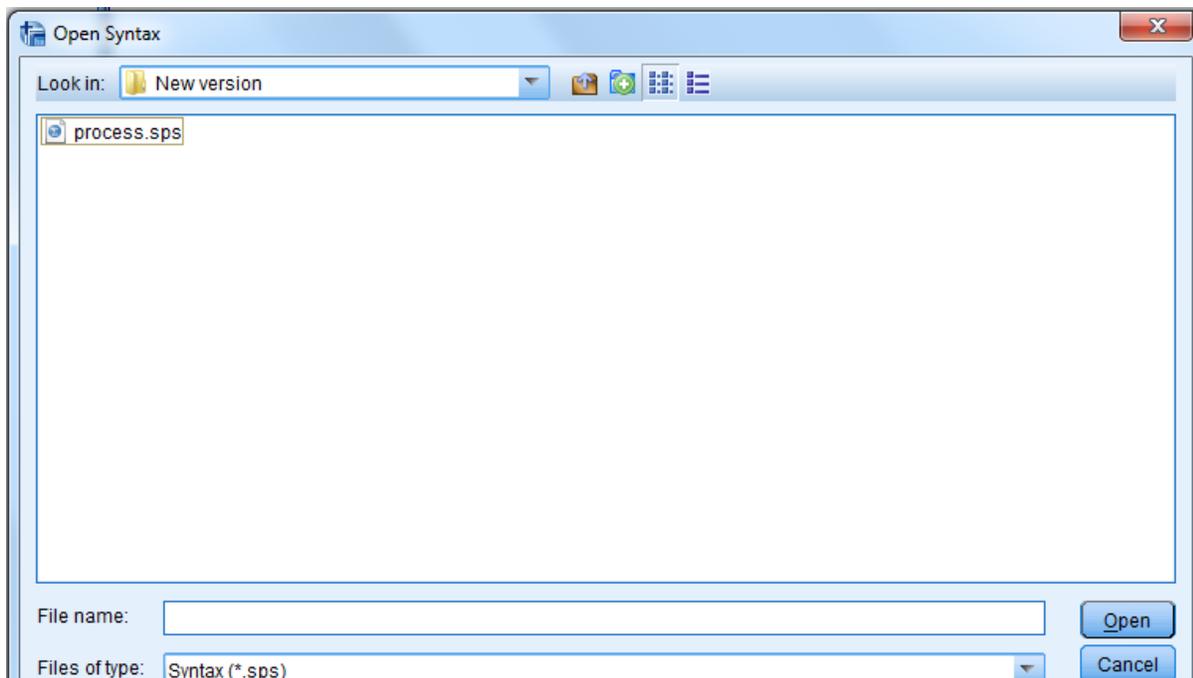


Opening and executing the PROCESS syntax file (process.sps)

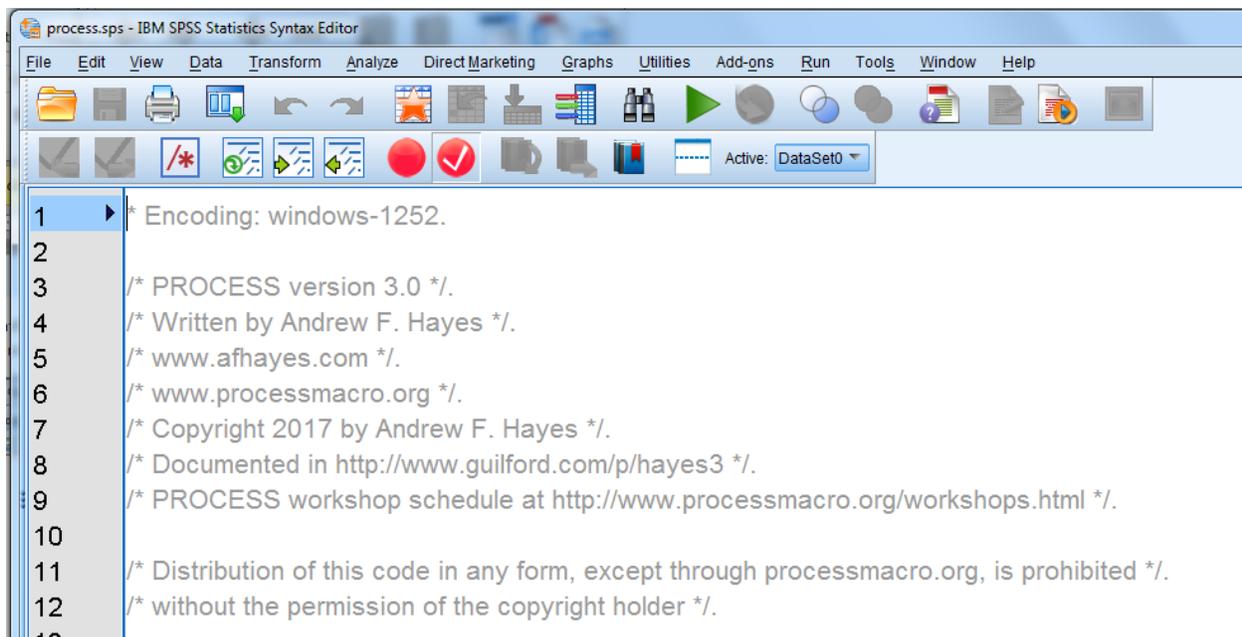
From any "File" menu in SPSS, choose "Open"-> "Syntax"



Hunt for the PROCESS syntax file wherever you have stored it. Once you have found it, then tell SPSS to open it. By selecting it and clicking "Open"



The file will open and will appear something like below



The screenshot shows the IBM SPSS Statistics Syntax Editor window titled "process.sps - IBM SPSS Statistics Syntax Editor". The menu bar includes File, Edit, View, Data, Transform, Analyze, Direct Marketing, Graphs, Utilities, Add-ons, Run, Tools, Window, and Help. The toolbar contains various icons for file operations and execution. The main text area contains the following code:

```
1  * Encoding: windows-1252.
2
3  /* PROCESS version 3.0 */.
4  /* Written by Andrew F. Hayes */.
5  /* www.afhayes.com */.
6  /* www.processmacro.org */.
7  /* Copyright 2017 by Andrew F. Hayes */.
8  /* Documented in http://www.guilford.com/p/hayes3 */.
9  /* PROCESS workshop schedule at http://www.processmacro.org/workshops.html */.
10
11 /* Distribution of this code in any form, except through processmacro.org, is prohibited */.
12 /* without the permission of the copyright holder */.
```

Then select "Run" and choose -> "All", as above. **DO NOT MODIFY THE CODE AT ALL. MODIFYING THE CODE WILL GENERATE ERRORS AT EXECUTION.**

Once you are done with this, then PROCESS is available for use until you quit SPSS. You can close the PROCESS.sps file now if you want. You will want to set up your PROCESS command in a new syntax window. Open a new one by choosing "File"->"New"->Syntax, as below.

See the documentation in Appendices A and B of <http://www.guilford.com/p/hayes3> and various examples in the book for additional guidance on how to set and run a PROCESS command.

